



The West Assam Milk Producers' Co-operative Union Ltd.

PURABI DAIRY

REQUEST FOR QUOTATION (RFQ)

Ref No: WAMUL/P&I/Gerber Machine/APART/19-20/01

Dated: 29/01 /2020

Government of Assam (GoA), through the Government of India has received a line of credit for US\$200 million from the World Bank (W.B.) for implementation of the Assam Agribusiness & Rural Transformation Project (APART). The proposed Project Development Objective is to -increase value-added and improve resilience in the production and processing of selected agriculture commodities, focusing on small farmers and agro-entrepreneurs in targeted districts.

The APART Project in Assam state is being implemented by ARIAS Society, which is an autonomous society registered under the Societies Registration Act and the project is being implemented by various line department/agencies of Govt. of Assam.

West Assam Milk Producers Cooperative Union Limited (WAMUL) is an implementing agency for the Dairy Formal Milk sector under the APART project and intends to utilize a part of the credit towards procuring goods for implementing activities under the Dairy Formal Milk sector.

WAMUL invites Quotations in sealed envelopes from manufacturers of Power Driven Gerber Machine as per the specification & other terms and conditions as detailed below:

Sl No	Brief Description of Goods	Technical Specification, Delivery Schedule & Scope of Work	Quantity (Nos)
1	Power Driven Gerber Machine	As per Annexure -1	170

You are requested to send your offer against the RFQ in sealed envelope latest by 16.00 hours 28.02.2020 addressing to "The Managing Director ,R.K.Jyoti Prasad Agarwala Road, Panjabari, Guwahati -781037 inscribing "Offer for supply of Power Driven Gerber Machine". The price bid should be as per format given in Annexure -2.

Terms and Conditions for Request for Quotation (RFQ)

1. Eligibility criteria of the bidder

- 1.1. The Bidder should be a Manufacturer/Dealers authorized by Manufacturer (Relevant Documents Required).
- 1.2. The bidder should have a valid GST registration certificate (Copy to be attached).
- 1.3. The bidder should have completed at least average of 3 contracts for same/similar items in last 3 years. (i.e. FY 2016-17, 2017-18, 2018-19). (Documents required: relevant P.O copies/work order completion certificate or equivalent). Authorization certificate is required in case of representative of manufacturer and in case of representative of manufacturer relevant document of the principal manufacturer can also be considered.
- 1.4. The bidder's Financial Turnover in each of the last three financial years ending 31st March i.e. (FY 2016-2017, 2017-2018, 2018-2019) should be equal or be more than Rs.85 lakhs , In case of dealer or authorized representative of manufacturer relevant documents of principal manufacturer can be considered (C.A certified copy to be enclosed as per the format enclosed at Annexure-III)

2. Earnest Money Deposit (EMD): Rs. 8,500/-

3. Performance Security: N/A

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R.K. Jyoti Prasad Agarwala Road, Panjabari, Guwahati- 781 037

E-mail: purabimilk@gmail.com • Website: www.purabi.org, GST No. 18AAA JW0070G1Z6



Jyoti Prasad Agarwala
FF: Ms. Jyoti Prasad
29/01/2020

Jyoti Prasad Agarwala
29.01.2020

4. Validity of the Quotation: Quotation must be valid for 90 days from the due date of Submission .The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

6. Price Bid

6.1. The Prices shall be quoted in Indian Rupees only

6.2. Freight: To be arranged by the supplier to be added in the invoice borne by WAMUL.

6.3. Packing, Forwarding, Freight, Transit Insurance and other incidental charges shall be shown separately.

6.4. Each bidder shall submit only one quotation. Bidder shall not contact other Bidders in matters relating to this Quotation

6.5. The contract shall be for the full quantity as described above quantity may be staggered depend upon the requirement.

7. Terms of Payment: 100% payment within 30 days from the date of safe receipt & acceptance of goods/satisfactory completion of work

8. Liquidated Damages: If the bidder fails to deliver any or all the goods or perform the services within the time period(s) specified in the purchase order/contract, the WAMUL shall, without prejudice to its other remedies under the purchase order/contract, deduct from the purchase order/contract price, as liquidated damages, a sum equivalent to the following clauses which is applicable as per Order.

a) 0.5% of the full contract value for each completed week of delay

OR

b) 0.5% of the value of delayed items/services only, for each completed week of delay.

The total amount so deducted shall not exceed 10% of the purchase order/contract value. Once the maximum is reached, the WAMUL may consider cancellation/termination of purchase order/contract, and forfeiture of performance/ deposit bond

9. Evaluation of Quotations and Award of Contract:

9.1. The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which are properly signed; and Conform to the terms and conditions, and specifications

9.2. The quotation would be evaluated for complete set of item under this RFQ.

9.3. GST, Packing, Forwarding, Freight & Transit Insurance charges in connection with sale of goods shall be taken into account in evaluation.

9.4. The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

9.5. No price negotiation will be done with any bidder. The purchase order will be issued to the lowest responsive bidder

9.6. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

9.7. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order.

10. Cancellation of Contract: WAMUL shall be free to cancel the order either in full or in part, in the case of non-delivery of material/non completion of installation within the stipulated delivery period.

11. Rejection: WAMUL reserves the right to reject the goods either in part or full if at the time of delivery, it is noticed that the goods supplied do not conform to the specifications/description given in the purchase order

12. Bidder: should submit: Self attested copy of PAN, Self-attested copy of GST, Self-attested copy of Trade License, Bank Account details on letterhead of the firm, contact details

13. For any dispute/legal issues, the jurisdiction is at Guwahati Only

Quotation can be submitted in person on or before the due date and time specified above. Such quotation should be dropped in the tender box only kept at the Office of the "West Assam Milk Producers Cooperative Union Limited, Juripar, Panjabari-Guwahati-781037"

Alternatively, the bidder can submit the quotation by registered post so as to reach the above address on or before the due date and time



[Handwritten signature]
29/01/2020

[Handwritten signature]
29/01/2020

Specified above. Quotation received after due date and time will not be considered and WAMUL shall not be liable or responsible for any postal delays.

The completed RFQ document duly signed on all the scanned signed pages by WAMUL should be submitted by the bidder alongwith the offer letter.

Sardha Kalita
Sr. Executive (Purchase) 29.01.2020
West Assam Milk Producers Cooperative Union Ltd

Sardha Kalita
Sr. Executive (Purchase)
29/01/2020



ANNEXURE-1

Technical Specification, Scope of Work and Delivery Schedule

Technical Specification (Power Driven Gerber Machines):

- Gerber Centrifuge Machine for 24 Test.
- Electrically operated with Brake: 220Volts/50Hz./Single Phase
- Auto Timer
- Acid Proof clamps
- Extra housing cover for safe operation
- Sockets: 24 Tubes
- On Off Switch need to be provided

Scope of Work:

Delivery of the consignment in good condition as per the schedule mentioned below.

Delivery Schedule:

S.no	Month of Delivery	Quantity
1	May 2020	70
2	June 2020	100
Total		170

Atty
14/01/2020

(Signature)
29/01/2020



**Annexure -2
Format of Quotation**

Sl. No.	Description Goods	Qty.	Unit (In Rs)	GST %if applicable	Quoted Unit (In Rs) inclusive of GST Rate	Total price inclusive of quantity & GST (In Rs.)	Freight, Packing, Forwarding, Insurance or Other incidentals	Total Unit cost inclusive all (In Rs)	
								In Figure	In Words

To be filled by the bidder

Stamp & Signature of the Bidder



Letter Pad of CA Firm

Anexxure-III

Standard format

TO WHOMSOEVER IT MAY CONCERN

We..... based on audited books of accounts for the financial year 2016-17, 2017-18, 2018-19 and verification of documents ,records and information provided to us by the Management of

....., having its registered office at.....

..... Confirm the following:

Sl No	Financial Year	Turnover (Rs.)
1	2016-17	
2	2017-18	
3	2018-19	

Date:

Signature

Place

Seal/Stamp of CA Firm

