

PROCUREMENT OF GOODS THROUGH  
REQUEST FOR QUOTATION (RFQ) UNDER WORD BANK-APART



**Purabi**

Assam Milk Producers' Cooperative Union Ltd.  
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# The West Assam Milk Producers' Co-operative Union Ltd.

## PURABI DAIRY

### REQUEST FOR QUOTATION (RFQ)

Ref No: WAMUL/IT&MIS/APART/01

Dated 22/11/2018

Government of Assam (GoA), through the Government of India has received a line of credit for US\$200 million from the World Bank (W.B.) for implementation of the Assam Agribusiness & Rural Transformation Project (**APART**). The proposed Project Development Objective is to -increase value-added and improve resilience in the production and processing of selected agriculture commodities, focusing on small farmers and agro-entrepreneurs in targeted districts.

The APART Project in Assam state is being implemented by ARIAS Society, which is an autonomous society registered under the Societies Registration Act and the project is being implemented by various line department/agencies of Govt. of Assam.

West Assam Milk Producers Cooperative Union Limited (WAMUL) is an implementing agency for the Dairy Formal Milk sector under the APART project and intends to utilize a part of the credit towards procuring goods for implementing activities under the Dairy Formal Milk sector.

WAMUL invites Quotations in sealed envelopes from eligible bidders for supply, installation, testing & commissioning of LAN Network (Cabling/Racks/Switches) as per the specification & other terms and conditions as detailed given in this document.

Sl No	Brief Description of Goods	Technical Specification along with Delivery Schedule	Remarks
1.	Bill of Material for Supply	As per Annexure - 1	PO quantity have to be delivered as per final Purchase Order.
2.	Bill of Material for Installation & Commissioning	As per Annexure - 2	
3.	LAN Layout	As per Annexure - 3	
4.	Scope of Work	As per Annexure - 4	
5.	General Terms and Condition	As per Annexure - 5	
6.	Specification of 32U Rack Floor Standing (With KVM)	As per Annexure - 6	

R.K. Jyoti Prasad Agarwala Road, Panjabari, Guwahati- 781 037

E-mail: purabimilk@gmail.com • Website: www.purabi.org, GST No. 18AAAJW0070G1Z6

You are requested to send your offer against the RFQ in sealed envelope latest by 14.00 hours 13<sup>th</sup> December 2018 addressing to "Managing Director, The West Assam Milk Producers' Co-operative Union Limited, R.K.Jyoti Prasad Agarwala Road, Panjabari, Guwahati - 781037 inscribing "Offer for supply, installation, testing & commissioning of LAN Network. The price bid should be as per format given in Annexure - 1 & 2.

### Terms and Conditions for Request for Quotation (RFQ)

#### **1. Eligibility criteria of the bidder**

1.1 The Bidder should be Manufacturers/OEM/Dealers authorized by Manufacturers/Experienced in IT Field. (Relevant documents required)

1.2 The bidder should have completed at least 5 contracts for same/similar items each of value more than Rs. 3.00 lakh in the last 5 years. (Relevant documents required: Copy of work contact/P.O. or work competition certificate).

1.3 The Bidder's Financial Turnover for the last three financial years ending 31<sup>st</sup> March (i.e. FY 2015-2016, 2016-2017, 2017-2018) and should be more than Rs. 15 lakh. (Relevant documents required Audited financial statement or certificate from CA firm).

1.4 The bidder should have valid registration under various Acts that may be applicable for the contract proposed. (Registration Certificate/Certificate of Incorporation and Certificate of Commencement of Business issued by the Registrar of Companies, India.)

1.5 Self-attested copy of PAN, Self-attested copy of GST, Bank Account details on letter head of the firm, contact details. Vendor May use the format given at Annexure - 7.

#### **2. Earnest Money Deposit (EMD):**

2.1. The interested bidders have to provide a bid security of amounting Rs. 5000.00, which will be presented in the form of a demand draft drawn in favour of "The West Assam Milk Producers' Co-operative Union Limited, payable at Guwahati". Bid security will be returned to the bidders within 4 weeks from the date of finalization of the successful bidder. Bid submitted without the requisite EMD shall be summarily rejected.



## 8. Warranty:

- Vendor shall provide minimum 12 months free on site comprehensive warranty of passive components and 3 years on offsite comprehensive warranty for the active components for the complete networking to be done from the date of installation and clearance of the job.
- During warranty the vendor shall repair/replace the defective portion/items without charging any cost or any item.
- During the warranty period all warranty benefits received by the vendor from the OEMs, for any item pertaining to third party will be passed on to the customer in too.

**9. Liquidated Damages:** If the bidder fails to deliver any or all the goods or perform the services within the time period(s) specified in the purchase order/contract, the WAMUL shall, without prejudice to its other remedies under the purchase order/contract, deduct from the purchase order/contract price, as liquidated damages, a sum equivalent to the following clauses which is applicable as per Order.

a) 0.5% of the full contract value for each completed week of delay

**OR**

b) ~~0.5% of the value of delayed items/services only, for each completed week of delay.~~

The total amount so deducted shall not exceed 10% of the purchase order/contract value. Once the maximum is reached, the WAMUL may consider cancellation/termination of purchase order/contract, and forfeiture of performance/ deposit bond

## 10. Evaluation of Quotations and Award of Contract:

10.1. The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which are properly signed, and Conform to the terms and conditions, and specifications (The bidder should submit the ink-singed and authorized stamp copy of the RFQ as a token of acceptance of all the terms and conditions written in this RFQ)

10.2. The quotation would be evaluated for complete set of item under this RFQ.

10.3. GST, Packing, Forwarding, Freight & Insurance charges in connection with sale of goods shall be taken into account in evaluation.



### **3. Performance Security:**

Within 30 days of the receipt of the notification of the Award of the Contract from the WAMUL the successful bidder shall furnish to the WAMUL a performance security for an amount of 5% (five percent) in the form of Bank Guarantee or a Bank Draft from any Nationalized Bank in favor of "The West Assam Milk Producers' Co-operative Union Limited, Guwahati". The Performance Security furnished by the successful bidder will be retained by the office up to 45 days after completion of the work. The PBG held by the office till it is returned to the successful bidder will not earn any interest.

Failure of the successful bidder to furnish Performance Security within the period stipulated shall constitute sufficient ground for annulment of award and the Office may make the award to the next lowest evaluated bidder.

### **4. Validity of the Quotation:**

The Bids shall be valid minimum for a minimum period of 120 days (One hundred and twenty days) from the date of opening of the bid. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

### **5. Delivery/Completion Time:**

The project completion time i.e. Supply, installation, testing and commissioning of LAN including all deliverables written in BoM is 90 days from the date of issue of work order.

### **6. Price Bid**

- 6.1. The Prices shall be quoted in Indian Rupees only
- 6.2. Freight: To be arranged by the supplier.
- 6.3. Packing, Forwarding, Freight, Insurance and other incidental charges shall be shown separately.
- 6.4. Each bidder shall submit only one quotation. Bidder shall not contact other Bidders in matters relating to this Quotation
- 6.5. The contract shall be for the full quantity as described above.

**7. Terms of Payment:** 100% payment within 30 days from the date of safe receipt & acceptance of goods/satisfactory completion of work as defined in the purchase/work order against submission of the invoice.



10.4. The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

10.5. No price negotiation will be done with any bidder. The purchase order will be issued to the lowest responsive bidder

10.6. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

10.7. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall incorporated in the supply order.

**11. Cancellation of Contract:** WAMUL shall be free to cancel the order either in full or in part, in the case of non-delivery of material/non completion of installation within the stipulated delivery period.

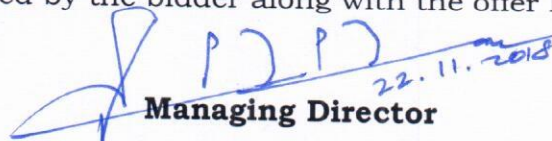
**12. Rejection:** WAMUL reserves the right to reject the goods either in part or full if at the time of delivery, it is noticed that the goods supplied do not conform to the specifications/description given in the purchase order

**13.** For any dispute/legal issues, the jurisdiction is at Guwahati Only

Quotation can be submitted in person on or before the due date and time specified above. Such quotation should be dropped in the tender box only kept at the Office of the "West Assam Milk Producers Cooperative Union Limited, Juripar, Panjabari-Guwahati-781037"

Alternatively, the bidder can submit the quotation by registered post so as to reach the above address on or before the due date and time specified above. Quotation received after due date and time will not be considered and WAMUL shall not be liable or responsible for any postal delays.

The completed RFQ document duly signed on all the scanned signed pages by WAMUL should be submitted by the bidder along with the offer letter.

  
Managing Director

**West Assam Milk Producers' Co-operative Union Limited**



**Annexure - 1: BOM of Supply**

BOM of Supply							Amount			
Sr. No.	Item Description	Make/Brand	Total Quantity	UoM	Unit Rate (Rs)	Total Amount (Rs)	Tax Amount (Rs)	GST	Specification	Suggested Make
1	19" 6U Walla Mount/Floor mountable MS Rack (Supply, Installation and Termination with 650 mm depth)		9	Nos					6U wall mounted Network enclosure with front sheet steel glass door, Removable side panels with lock top and bottom cover with cable entry provision, 230V AC Fan, 90 cfm with 1 mts long cable, 1U PVC Cable Manager, 1U cantilever shelf of 250 mm deep of 1 mm thick, 19" mountable socket strips with 6 nos of 5A universal sockets with 2 mts long power cord , 1 pair of 19" angles with wall mounting provision with 3 years onsite comprehensive warranty	Rittal/Valrack/APC/APW/Precision/Spider/Dlink or equiv.
2	24 port 10/100/1000 Mbps rack mountable managed Switch		6	Nos					24 Ports Gigabit PoE Layer- managed Switch: with 3 years onsite comprehensive warranty	Cisco or equiv.
3	16 port 10/100/1000 Mbps rack mountable managed Switch		1	Nos					16 port Gigabit PoE Layer- managed Switch: with 3 years onsite comprehensive warranty	Cisco or equiv.
4	8 port 10/100/1000 Mbps rack mountable managed Switch		5	Nos					8 port Gigabit PoE Layer- managed Switch: with 3 years onsite comprehensive warranty	Cisco or equiv.
5	32U Rack Floor Standing (With KVM)		1	Nos					As per Annexure 2	
6	Patch Panel 24 port		2	Nos					CAT6 24 Ports Loaded Network Patch Panel with PVC cable Manager (1U)	Diglink/Molex/Avaya/Systemax/Tyco or equiv.
7	CAT6 UTP Box (305M)		6	Nos					CAT6 UTP Box (305M)	Diglink/Molex/Avaya/Systemax/Tyco or equiv.
8	CAT6 Patch Cord (Any Color) -1 Meter		70	Nos					CAT6 Patch Cord (Any Color)	Diglink/Molex/Avaya/Systemax/Tyco or equiv.
9	CAT6 Patch Cord (Any Color) -3 Meter		25	Nos					CAT6 Patch Cord (Any Color) -3 Meter	Diglink/Molex/Avaya/Systemax/Tyco or equiv.
10	PVC Casing and capping/PVC pipe/Flexible Pipe -1" for indoor with accessories (white/grey color)		500	Mtrs					PVC Casing and capping/PVC pipe/Flexible Pipe -1" for indoor with accessories (white/grey color)	Dolphin/Dutron/Finolex/Nihir/Prince/precision/Supreme equivalent ISI make
12	End point establishment		110	Nos						
13	Network I/O with faceplate and Backbox		110	Nos						
14	Wireless Bridge (Point to Point Connectivity) - a tentative distance is 500 meters		1 Pair	Nos					Standard: IEEE 802.11a/n on 5 GHz, Internal Direction antennas 19 Dbi on 5 GHz, 2 x 10/100/1000 Gigabit Ethernet Ports, LAN1: Support 802.3at PoE Input, LAN2: Data & 802.3af PoE Pass-Through, 1 Reset Button, 1 x Power, WLAN, 5GHz, 2 x LAN, Power source: PoE, 100V~240v AC, 50-60 Hz, Wall mount, Pole Mount	



**Annexure 2:- BoM Installation & Commissioning**

Sr. No.	Item Description	BOM of Service/Configuration/Installation/Commissioning		Amount			
		Total Quantity	UoM	Unit Rate (Rs.)	GST	TAX Amount (Rs.)	Total Amount (Rs.)
1	Installation and commissioning of 32U Floor Standing Server Rack	1	Nos				
2	Laying/Pulling of CAT6 UTP Cable	1800	Mtrs				
3	Laying/Installation of PVC Pipe/Casson capon/Flexible Pipe	500	Mtrs				
4	Fixing and Installation of 6U Wall/Floor Mount Rack & Dressing	9	Nos				
5	Installation and Termination of 24 Ports CAT6 Network Patch Panel	2	Nos				
6	Installation & Termination of CAT6 I/O with face and back	110	Nos				
7	Any additional Labour Charges	1	Lumps um				
	<b>Grand Total Amount(Rs.)</b>						

Note:

- Bidders are requested to quote their price schedule (Above Annexure 1 &2) and submit along with their offer.



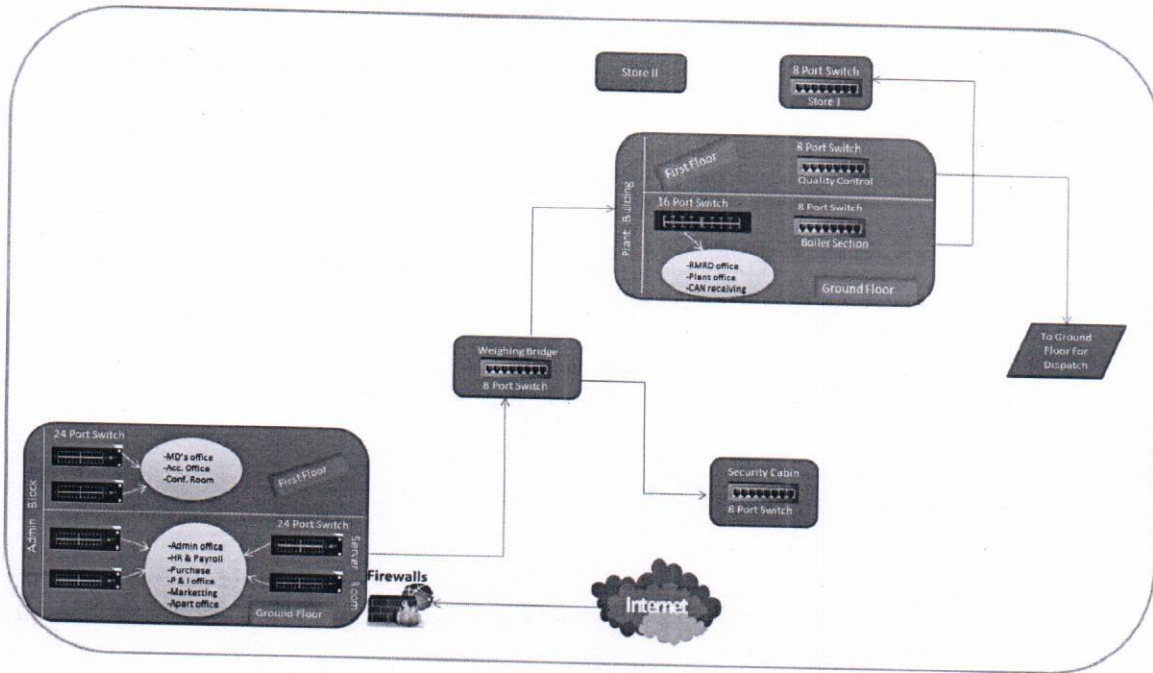
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- All active components must have a 3 years (Three Years) comprehensive on site replacement warranty from the OEM/OEM authorized vendor.
- Bidders should quote for Digilink/Molex/Avaya/Systimax/Tyco or equivalent brand for passive component and all passive components must be of same OEM except Rack.
- The above prove is inclusive of all packing, forwarding, transportation, loading and unloading of the material at site.
- Vendor may visit the site for survey before submitting the quotation.
- The above quantities (Annex 1 & 2) are tentative and may vary on either side. Bidder to supply materials as per actual requirement. Payment for aforementioned items shall be made as per actual measurement of works executed at site.



### Annexure 3:- WAMUL, Guwahati LAN Drawing



Blocks	Floors	Department	19" 6U Rack	24 Port	16 Port	8 Port
Admin Block	Ground Floor	Server Room		2		
		Admin Office				
		HR & Payroll Office				
		Purchase Office				
		P&I Office	1	1		
		Marketing Office	1	1		
		Apart Office	1	1		
Plant Building	Ground Floor	MD's Office				
		Accounts Office	1	1		
		Conference Room				
		RMRD Office Can Receiving Section				
Plant Building	Ground Floor	Plant Office	1		1	
		Dispatch Section				
		Boiler Section	1			1
Plant Building	First Floor	Quality Control	1			1
			1			1
Store I						1
Store II						1
Security Cabin (Time Office)			1			1
Weighing Bridge						1
<b>Total</b>			<b>9</b>	<b>6</b>	<b>1</b>	<b>5</b>

#### **Annexure 4:-Scope of Work**

The **Scope of work** includes the Supply, Installation, Integration, Testing, Commissioning of the above-mentioned items in annexure 1 & 2 and integrating the same with that of the existing I.T. infrastructure of WAMUL, Guwahati.

- Supply and Laying of CAT 6 UTP cable through PVC Pipe/Casing & Capping/Flexible pipe.
- Supply & Laying of PVC Pipe/Casing & capping/Flexible pipe with required accessories and proper saddling in every 1 or 1.5 feet.
- Holes in walls/ceiling, Floor Tiles cutting/refilling etc. to be made for cable laying will be in scope of vendor and shall be plugged after drawing the cable.
- Each equipment, panel and outgoing cable from the patch panels shall be ferruled and labelled. Proper labelling and numbering shall also be provided on the outlets.
- Supply, installation and configuration of Switches & APs as per WAMUL's requirement
- LAN Network diagram for each Rack and connected Rack will be supplied after installation
- Vendor has to deliver training programme for manageability of the LAN network to the site engineers and produce Technical Project document at the end of the project

#### **Scope of Work for Rack Installation and Structure Cabling**

- Supply, Installation and mounting/fixing of Wall/Floor Mounted Network Rack.
- Supply, Installation and termination of CAT 6 Network Patch Panel
- Proper dressing, Ferruling and Structure cabling of CAT6 UTP cable inside the Rack
- CAT 6 1 Meter Patch cord termination from patch panel to Switch inside the Rack
- Testing of LAN connectivity of CAT6 UTP Cable from Network Patch Panel at Rack end to WorkStation end.
- Termination & Installation of Network I/O
- Pulling of CAT 6 UTP cable from PVC conduit/Casing and capping with saddling



## **Annexure: - 5 General Terms and Condition**

- Work shall be carried out at WAMUL, Guwahati as per Scope of Work and site conditions. Vendor must follow rules and regulation for entry/exit of WAMUL.
- Quantities (in Annex 1 & 2) are tentative and may vary on either side without any ceiling. Bidder to supply materials as per actual requirement. Payment for aforementioned items shall be made as per actual measurement of works executed at site.
- Vendor is required to attend work at his own risk, cost and responsibility.
- Vendor shall arrange required tools/tackles, instruments for smooth completion of the work.
- Vendor should submit final bill within 30 days of satisfactorily completion of work based on joint measurement sheet.
- The bidder should ensure while installation of LAN, day-to-day functioning of official work and existing network setup/connectivity/internet connectivity should not get disrupted.
- The bidder shall also be responsible for deputing qualified personnel for Installation, testing, commissioning and other services under his scope of Work as per this specification. All required tools and tackles for completing the scope of work as per the specification is also the responsibility of the bidder.
- The installation of equipment shall be accepted only after installation tests are over.
- WAMUL reserves the right for quantity variation due to increase/decrease in requirements. The bidder shall also provide all required equipment which may not be specifically stated herein but are required to meet the intent of ensuring completeness, maintainability and reliability of the total system covered under this specification, including integration and interoperability with the existing LAN.



### Annexure 6:- Specifications of 32U Rack Floor Standing (With KVM)

Supply, Installation and Commissioning of 32U Floor Standing Server Rack with KVM - 01 Nos.

1.	19" Server Rack: 32U/800mm width/1000mm depth, with Aluminum extruded frame structure design, Aluminum extruded depth support member, Aluminum extruded width support member joined with special locking keys to the aluminum extruded vertical member to form a robust frame structure. This aluminum frame structure is chromate treated Powder coated to 80 microns; Matt finish. Top cover fully vent & bottom cover with cable entry provision
2.	Side panels are detachable with slam latches ventilation slot on side panels, full vented top cover & bottom cover with the cable entry provision.
3.	Joint Free Gaskets used throughout the frame on front & back side
4.	Front glass door with vent, lock & key
5.	Rear mesh type perforated door with lock & key
6.	A/c main distribution box with 5 nos. of 5/15amp socket. - 2 Nos.
7.	Front panel mounting hardware Include cage nut/screw hardware. - 1 No.
8.	Earthing Kit - 1 No.
9.	230V A/C 90 CFM fan mounted on top cover - 4 Nos.
10.	19" Key board tray rotary on side - 1 No.
11.	Heavy Duty Shelf 700mm D - 1 No.
12.	Slide-out rack console with LCD monitor (17"), keyboard, 4 ports KVM switch with USB/PS2 Supported with necessary accessories.



**Annexure 7:- Vendor Information**

<b>Vendor Information</b>			
<b>Sr No</b>	<b>Information</b>	<b>Details</b>	
1	Name of Organization/ Company/ Bidder		
2	Registered Address		
3	Contact Details		
4	a) Contact Name/Designation		
5	b) Office Address		
6	c) Postal Address		
7	d) Email ID		
8	e) Telephone /Mobile/Fax		
9	URL (if available)		
10	Details of Incorporation of the Company	Date:	
11		Ref No:	
12	Details of Commencement of Business	Date:	
13		Ref No:	
14	Valid GST registration no.		
15	Permanent Account Number (PAN)		
16	Total Staff Strength in the Org. in India (Categorise)		
17	Financial Details (as per audited Balance Sheets) (in INR)		
18	Year	2015-16	2016-17
19	Turnover (in INR)		

