



The West Assam Milk Producers' Co-operative Union Ltd.

PURABI DAIRY

REQUEST FOR QUOTATION (RFQ)

Ref No: WAMUL/AI/Hiring of Vehicles/APART/01

Dated: 18 /03 /2019

Government of Assam (GoA), through the Government of India has received a line of credit for US\$200 million from the World Bank (W.B.) for implementation of the Assam Agribusiness & Rural Transformation Project (APART). The proposed Project Development Objective is to -increase value-added and improve resilience in the production and processing of selected agriculture commodities, focusing on small farmers and agro-entrepreneurs in targeted districts.

The APART Project in Assam state is being implemented by ARIAS Society, which is an autonomous society registered under the Societies Registration Act and the project is being implemented by various line department/agencies of Govt. of Assam.

West Assam Milk Producers Cooperative Union Limited (WAMUL) is an implementing agency for the Dairy Formal Milk sector under the APART project and intends to utilize a part of the credit towards procuring goods for implementing activities under the Dairy Formal Milk sector.

WAMUL invites Quotations in sealed envelopes from eligible bidders for providing pick up vehicles on hire as per the specification, Route and Format of Quotation at Annexure 1 & 2 respectively (enclosed) for the following service:

Sl. No.	Brief Description of Service	Qty For	Period	Location(as per Zone)
1.	Hiring of Pickup Vehicle on Daily Basis	4 nos	As and when required -For 1 Year	1. Jorhat Zone 2. Barpeta Zone 3. Nagaon-Morigaon Zone 4. Kamrup Zone

You are requested to send your offer against the RFQ in sealed envelope latest by 14.00 hours 1st April' 2019 addressing to "The Managing Director, R.K.Jyoti Prasad Agarwala Road, Panjabari, Guwahati - 781037 inscribing "Offer for Pick up Vehicles on Daily Basis"

Terms and Conditions for Request for Quotation(RFQ)

1. Eligibility criteria of the bidder Technical

- 1.1. The bidder offering their services must have their own light Commercial vehicles in compliance of prevailing MV Act and should be registered in the firms/owners name
- 1.2. The Vehicles provided shall be not older than three (3) years at any point of time during the contract and must be in sound mechanical as well as physical condition.
- 1.3. The bidder should have completed at least 2 contracts for same services each of value more than Rs.3.00 lakh in the last 3 years.(Relevant documents required: Client list, relevant PO copies, Contract completion certificates and TDS certificate issued by the client to substantiate the claim for the value of contract). The Vehicles must have necessary permit(s) as required under Motor Vehicle Act or any other regulation(s), rules, laws etc. of the statutory Govt authority to run as hired vehicles in Assam. Pollution Testing Certificate, PAN Card Xerox copy, Fitness Certificate and GST Registration Certificate to be enclosed.

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R.K. Jyoti Prasad Agarwala Road, Panjabari, Guwahati- 781 037

E-mail: purabimilk@gmail.com • Website: www.purabi.org, GST No. 18AAAJW00706176



2. Financial :

- 2.1. The Bidder's Financial Turnover for each of the last three financial years ending 31st March(i.e FY 2015-2016,2016-2017,2017-2018) should be more than Rs. 3 lakh.(Relevant documents required)

3. Scope of Work/ Terms and Conditions:

- 3.1. Maintenance of the vehicles shall be provided by the contractor at his own cost to keep the vehicles in sound mechanical and physical condition.
- 3.2. Employment of driver and payment of wages to the driver of the vehicles provided against the contract shall be the responsibility of the Contractor. The rate quoted shall deem to include all associated costs for salary/ wages, statutory dues, accommodation and local conveyance of the driver engaged by the contractor. No additional amount shall be payable on such account.
- 3.3. The Vehicles will be parked at the place of work i.e any Veterinary Executives office/Area Coordinators office as per convenience of the project objective. Actual movement shall be intimated to the contractor/ his driver 24 hours prior to the requirement.
- 3.4. Maintenance of the Vehicle will be sole responsibility of the Vehicle owner.
- 3.5. Maintenance of updated Vehicle documentation including payment of road tax, vehicle statutory requirements, Vehicle and statutory Insurance etc. will be the sole responsibility of the vehicle owner.
- 3.6. Party has to keep ready alternative vehicle for immediate placement if the existing vehicle faces any break down or other incidentals
- 3.7. In the extreme case of the contractor failing to provide transportation, WAMUL may make alternate arrangement(s) at the risk, cost and responsibility of the contractor. Repetition of such cases of failure for more than 3 (three) times during the currency of the contract shall make contract liable to be terminated with forfeiture of Performance Deposit.
- 3.8. The Vehicle should be fitted with GPRS connection and access for the same should be provided to WAMUL. The complete GPRS report should be submitted by the bidder at the time of bill submission.

4. Earnest Money Deposit (EMD) :NA

- 5. Performance Security:** 5% of the total estimated Bill Amount (as per estimated days of hiring and estimated distance travelled indicated in annexure 1) for 1 year for the successful bidder. Performance security shall be deposited within 15 days from the date of intimating award of contract.

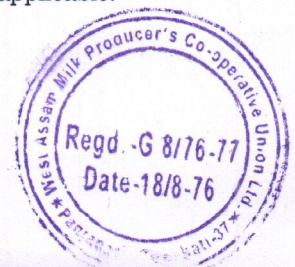
- 6. Validity of the Quotation:** Quotation must be valid for 90 days from the due date of submission .The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

7. Delivery/Completion Time: NA.

8. Price Bid

- a) The transportation contract shall be for 12 months period. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- b) Applicable GST shall be shown separately.
- c) Daily hiring charges and fuel consumption per km should be shown separately. Rate of fuel will be the actual prevailing rate of Fuel on the date of journey.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The Prices shall be quoted in Indian Rupees only.
- f) No price negotiation will be done with any bidder. The purchase order will be issued to the lowest responsive bidder

- 9. Terms of Payment:** Payment for Hiring and fuel charges of vehicles will be done based on actual number of days of service and actual distance travelled. Rate of fuel will be the actual prevailing rate of Fuel on the date of journey. Payment shall be done within 30 days upon submission of bills on monthly basis. Payments shall be subject to Tax Deduction at Source as applicable.



10. Liquidated Damages: Not Applicable ~~If the bidder fails to provide the services within the time period(s) specified in the purchase order/contract, the WAMUL shall, without prejudice to its other remedies under the purchase order/contract, deduct from the purchase order/contract price, as liquidated damages, a sum equivalent to the following clauses which is applicable as per Order.~~

~~a) 0.5% of the full contract value for each completed week of delay~~

~~OR~~

~~b) 0.5% of the value of delayed items/services only, for each completed week of delay.~~

~~The total amount so deducted shall not exceed 10% of the purchase order/contract value. Once the maximum is reached, the WAMUL may consider cancellation/termination of purchase order/contract, and forfeiture of performance/ deposit bond~~

11. Evaluation of Quotations and Award of Contract:

11.1. The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e which are properly signed; and Conform to the terms and conditions, and specifications

11.2. The quotation would be evaluated for vehicles provided for the separate zones separately.

11.3. Evaluation will be done on the basis of hiring charge per day, the mileage of the vehicle (distance per litre of Fuel) and estimated distance to be covered in a month for each route as mentioned in the Annexure - 1.

11.4. The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price (Inclusive of Hiring Charges + Running Charges).

11.5. No price negotiation will be done with any bidder. The purchase order will be issued to the lowest responsive bidder

11.6. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

11.7. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the work order.

11.8. The Contract will be for the period of 1 year (May 2019 – May' 2020). The period may be extended considering its performance.

12. Cancellation of Contract: WAMUL shall be free to cancel the order either in full or in part, in the case of non- fulfilment of the contract.

13. Bidder should submit: Self attested copy of PAN, Self-attested copy of GST, Self-attested copy of Trade License, Bank Account details on letterhead of the firm, contact details

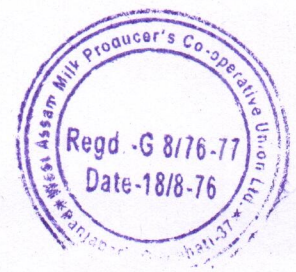
14. For any dispute/legal issues ,the jurisdiction is at Guwahati Only

Quotation can be submitted in person on or before the due date and time specified above. Such quotation should be dropped in the tender box only kept at the Office of the "West Assam Milk Producers Cooperative Union Limited, Juripar, Panjabari-Guwahati-781037"

Alternatively, the bidder can submit the quotation by registered post so as to reach the above address on or before the due date and time specified above. Quotation received after due date and time will not be considered and WAMUL shall not be liable or responsible for any postal delays

The completed RFQ document duly signed on all the scanned signed pages by WAMUL should be submitted by the bidder alongwith the offer letter.

**Sd/- Managing Director
West Assam Milk Producers Cooperative Union Ltd**



Annexure-1

Technical Specification and Zone details

Zone No.	1 st Zone	2 nd Zone	3 rd Zone	4 th Zone
Zone Name	Barpeta	Kamrup	Jorhat	Nagaon-Morigaon
Load Capacity	1.50 MT	1.50 MT	1.50 MT	1.50 MT
Type of Vehicle	Mahindra Bolero Pick up/ Tata Pick up van/ Ashok Leyland-Dost	Mahindra Bolero Pick up/ Tata Pick up van/ Ashok Leyland-Dost	Mahindra Bolero Pick up/ Tata Pick up van/ Ashok Leyland-Dost	Mahindra Bolero Pick up/ Tata Pick up van/ Ashok Leyland-Dost
Estimated no. of days of hiring **	20	20	15	20
Estimated monthly distance **	1000	1000	750	1000
<p>** Note: <i>The estimated days of hiring and estimated distance covered are provided only for tender evaluation. The actual number of days of hiring and distance travelled may vary on either side to any extent. Payment shall be made on actual no. of days of hiring and distance travelled in a month.</i></p>				





Annexure 2

FORMAT OF QUOTATION FOR PROVIDING TRANSPORT SERVICE

1. Name of Agency/Company/ Transporter :
2. Name of Owner / Proprietor/Partner/Director :
3. Address of Agency/company/Transporter :
4. Contact Telephone /Mobile :
5. Email address :

ZONE-1 (Barpeta)			
Details of Hired Vehicles (Make/ Model/ Regn No.)	Daily hire charges (Rs. per day)	Mileage (Km per Ltr Diesel)	Remarks, if any

ZONE-2 (Kamrup)			
Details of Hired Vehicles (Make/ Model/ Regn No.)	Daily hire charges (Rs. per day)	Mileage (Km per Ltr Diesel)	Remarks, if any

ZONE-3 (Jorhat)			
Details of Hired Vehicles (Make/ Model/ Regn No.)	Daily hire charges (Rs. per day)	Mileage (Km per Ltr Diesel)	Remarks, if any

ZONE-4 (Nagaon-Morigaon)			
Details of Hired Vehicles (Make/ Model/ Regn No.)	Daily hire charges (Rs. per day)	Mileage (Km per Ltr Diesel)	Remarks, if any

6. Registration/Trade License/PAN/GST No of Agency/ Company :

7. Details of Current Engagement (Supported by Documents/Order) :

8. Quotation shall be submitted with above mentioned format:

9. Incomplete form will be rejected. Company reserves the right to reject any or total applications without assigning any reason.

